



BRIGHAM CITY CORPORATION

Job Description

OPENED: March 23, 2022

CLASS TITLE: Recreation Specialist (temporary)

ACCOUNTABLE TO:

Works under the general supervision of the Recreation Supervisor and Recreation Coordinator.

PRIMARY OBJECTIVE OF POSITION:

To provide scorekeeping, officiate and perform other duties as needed for the operation of specific recreation programs; emphasizing participation, instruction and skill development in women's, men's, youth, children's sports and family recreation.

ESSENTIAL JOB FUNCTIONS:

Instruct, umpire, officiate and/or keep score for games, educate youth and parents about the rules; enforce rules and policy; ensure safety and security of recreation participants and facilities. Answer inquiries and provide information to the public.

MINIMUM QUALIFICATIONS:

Considerable knowledge of the methods and techniques of operating recreation programs for such programs as adult/youth basketball, softball, volleyball, flag football, pickleball and tennis; of community recreation programming; team sports management; community and public relations; rules and regulations of a variety of sports and recreational activities; of equipment, facilities, operations and techniques used in recreation programs.

OTHER INFORMATION:

1. May be required to be CPR certified.
2. Must possess a valid state of Utah driver's license or identification card.
3. A drug test will be required of applicants who are given conditional offers of employment.
4. Brigham City Corporation shall require that any applicant (18 years of age and older), paid or volunteer, submit to a pre-employment background check.
5. **Applicant must be at least 15 years of age prior to beginning employment.**
7. Able to serve drink, food and other concession items.
8. May be required to obtain food handlers permit prior to beginning work.

WAGE INFORMATION:

WAGE RANGE: \$7.25 - \$15.00 per hour (depending upon job level and assignment)

POSITION CLOSES: Once filled

NOTE: All Brigham City employees must successfully complete a pre-employment drug test and criminal history check following a conditional offer of employment.

Employees required to drive a motor vehicle as an essential job duty are required to successfully complete a motor vehicle record (MVR) check following a conditional offer of employment.

DISCLAIMER: The above information is intended to describe the general nature of this position and is not considered a complete statement of duties, responsibilities, requirements or knowledge, skills & abilities.

BRIGHAM CITY CORPORATION IS AN EQUAL OPPORTUNITY EMPLOYER