



BRIGHAM CITY CORPORATION
Job Description

OPENED: October 1, 2022

CLASS TITLE: SENIOR CENTER BUS/VAN DRIVER (temporary)

ACCOUNTABLE TO: Public Relations & Meals Services Supervisor

SCHEDULE: No regular work schedule. Works as needed when part-time bus driver is absent.

PRIMARY OBJECTIVE OF POSITION:

Performs **semi-skilled**, routine public assistance duties; operates bus and provides reliable, safe, and consistent public transportation service.

MAJOR AREA OF ACCOUNTABILITY AND PERFORMANCE:

Transport senior citizens, persons with disabilities and other authorized individuals to various locations throughout South Box Elder County for medical appointments, shopping, to Senior Center, and participation in various programs. Driving in a variety of weather and road conditions; assisting passengers in and out of bus; operation of wheelchair lift; use of two-way radio for dispatching throughout the day and to receive scheduling changes using proper radio etiquette.

Deal with conflict in a diplomatic and courteous manner; deal with passengers in courteous and respectful manner; operate wheelchair lift; remain calm under stress; maintain daily route sheets and records of individuals giving specific nature or destination of service provided; good verbal and written skills; maintain good and clean personal hygiene in body and clothing; routine vehicle maintenance of, bus; reporting of problems to Director; reporting of passenger and vehicle accidents; performs related duties as required.

EDUCATION, TRAINING AND EXPERIENCE REQUIREMENTS:

High school diploma or equivalent, ability to lift 50 pounds (assisting riders aboard, etc.); age 21 or older; Utah CDL Class C license; good driving record and skills; basic first aid or willingness to train; good radio etiquette.

WAGE INFORMATION:

PAY BRACKET:	TEMPORARY (TJ-1)
BEGINNING SALARY:	\$11.25 per hour
CLOSING DATE:	Until filled

NOTE: All Brigham City employees must successfully complete a pre-employment drug test and criminal history check following a conditional offer of employment.

Employees required to drive a motor vehicle as an essential job duty are required to successfully complete a motor vehicle record (MVR) check following a conditional offer of employment.

DISCLAIMER: The above information is intended to describe the general nature of this position and is not considered a complete statement of duties, responsibilities, requirements or knowledge, skills & abilities.

BRIGHAM CITY CORPORATION IS AN EQUAL OPPORTUNITY EMPLOYER